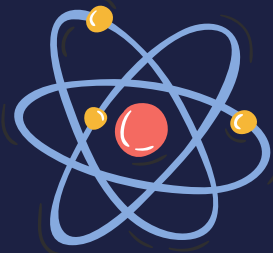
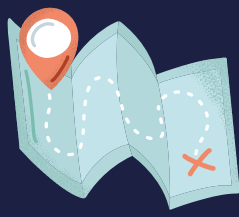


# Speech Making is a Five Step Process

[HTTPS://SPEAKINGCENTER.UNCG.EDU/WP-CONTENT/THEMES/SC/DOCS/ORGANIZINGANDOUTLINING/FIVESTEPPROCESS.PDF](https://speakingcenter.uncg.edu/wp-content/themes/sc/docs/organizingandoutlining/fivestepprocess.pdf)

## STEP 1 - INVENTION: DISCOVERING, REFINING, AND RESEARCHING THE TOPIC



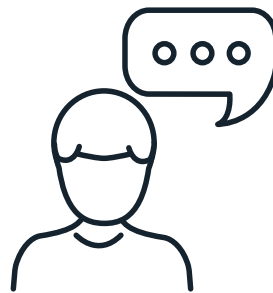
## STEP 2 - DISPOSITION/ARRANGEMENT: ORGANIZING YOUR MATERIAL EFFECTIVELY



## STEP 3 - STYLE: FRAMING THE PRESENTATION IN EFFECTIVE LANGUAGE

## STEP 4 - MEMORY: PRACTICE, PRACTICE, PRACTICE

(committing to memory is not the same as memorizing it)



## STEP 5 - DELIVERY: PRESENTING THE MESSAGE



**UNC  
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The University Speaking Center

<https://speakingcenter.uncg.edu/>

Monday - Thursday: 10am-7pm

Friday: 9am-Noon

Saturday: Closed

Sunday: 4pm-8pm